



Tentative Agenda

ROBINS CITY COUNCIL

MONDAY, JUNE 20, 2022

5:30 P.M. @ ROBINS CITY HALL

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

1. Call the Meeting to Order
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Approval of the Agenda
5. Set date for July Business Meeting
6. Consent Agenda:
 - a. Minutes of the June 1st and June 6th, 2022 Meetings
 - b. Approval of the Bills as Submitted
 - c. Resolution No. 0622-9 appointing P&Z Member
 - d. Resolution No. 0622-8, Transfer between Funds

7. OLD BUSINESS

- a. Third Reading Ordinance No. 2202, amending Chapter 165, Robins Zoning Ordinance.
- b. Third Reading of Ordinance No. 2205, amendment to the Future Land Use Map.
- c. Third Reading of Ordinance No. 2206, rezoning Robins Landing LLC (92 acres) from Agriculture to R-3, Two-Family Residential; PUD Planned Unit Development; C-1 Central Business District; C-1A Neighborhood Commercial, PLI Planned Light Industrial and P-1 Public Use.
- d. Third Reading of Ordinance No. 2207, amending Chapter 166, Robins Subdivision Regulations.
- e. Third Reading, Ordinance No. 2203, Storm Water Management.
- f. Third Reading of Ordinance No. 2204, Driveways

8. NEW BUSINESS

- a. Request for variance allowing chickens at 470 Beverly Street.
- b. Resolution NO. 0622-11 -G-works software upgrade.
- c. Resolution No. 0622-10, FY '21 Audit Invoice.
- d. FY '23 raises.

9. ADJOURN



ROBINS CITY COUNCIL
Minutes of the June 1st, 2022 Work Session

Mayor Hinz called the work session to order on June 1st, 2022 at 4:00 p.m. in the Robins City Hall. Roll call was taken with Roger Overbeck, Marilyn Cook, Dave Franzman, JD Smith, Planning and Zoning Administrator Dean Helander, Attorney Kyle Sounhein, Police Chief Andy Humphrey, and City Clerk/Treasurer Lori Pickart. Absent was Councilor Dick Pilcher. There were no guests in attendance.

The Council reviewed the amendments proposed in Ordinance No. 2202, the Zoning Regulations, specifically the Special Use Categories. It was explained the changes streamline the code, noting nothing from the current zoning regulations was removed.

Franzman moved to adjourn at 5:44 p.m., Smith seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



ROBINS CITY COUNCIL MINUTES OF THE JUNE 6TH, 2022 MEETING

Mayor Hinz called the meeting to order at 7:00 p.m. in the Robins City Hall on Monday, June 6th, 2022. After the Pledge of Allegiance to the Flag, roll call was taken with Councilors Marilyn Cook, Dick Pilcher, Roger Overbeck, Dave Franzman and JD Smith present along with Police Officer Tim Payne, Attorney Kyle Sounhein, Engineer Kelli Scott, Planning and Zoning Administrator Dean Helander, Fire Chief Keith Feldkamp, Deputy Clerk Lisa Goodin, City Clerk/Treasurer Lori Pickart and three guests. Smith moved to approve the agenda, Franzman seconded and all voted aye.

COMMITTEE REPORTS

- Mayor Hinz reminded everyone of the North Center Point Road/Tower Terrace Road interchange closure tomorrow June 7th, for three months to allow construction of a roundabout.
- Streets Coordinator Smith commented streets are running smoothly. Kortenkamp noted we remain to wait for the street repairs which have been ordered.
- Parks Coordinator Dave Franzman noted the parks have been very busy.
- Public Works Coordinator Roger Overbeck noted there are public works items in the Engineer's report and on the agenda.
- Safety Coordinator Dick Pilcher noted the police department is working on updating their policy manual. He also noted the both police and fire department would be covering the Roundup Festival and 5K Run.
- Finance Coordinator Marilyn Cook noted the city has reached the end of the fiscal year with add department budgets looking good.
- Engineer Kelli Scott noted Rathje Construction; the contractor for the SE Trunk Sewer Improvements Project is moving the start date to be able to work during a dryer time of the year.

CITIZEN COMMENTS - AGENDA ITEMS

- Randy Fouts, 250 Robinwood Drive, voiced his support for approval of the fireworks permit for the Robins Roundup. He also thanked all of the departments and volunteers for their help in making the Roundup a success.

CITIZEN COMMENTS - NON-AGENDA ITEMS

- None

CONSENT AGENDA

Franzman moved to approve the Consent Agenda, Smith seconded and all voted aye. Items included were the Minutes of the May 2nd, 2022 meeting; the Financial Report; the List of Bills Submitted; Resolution No. 0622-2 Transferring Funds; Resolution No. 0622-3, Epic Event Center Liquor License application; Resolution No. 0622-4, Otter Creek Convenience Store Cigarette Application; Resolution No. 0622-6, Casey's Cigarette Application; and Resolution No. 0622-7, Change Order #1 to Rathje Construction relating to the SE Trunk Sanitary Sewer Improvements. On the vote, all voted aye.

OLD BUSINESS

- a. Zoning Regulations. Pilcher moved to approve the 2nd Reading of Ordinance No. 2202, amending Chapter 165, Robin Zoning Ordinance, Franzman seconded. The Council discussed the layout of the new Ordinance, on the vote Cook and Overbeck voted no, Smith, Franzman and Pilcher voted ayes.

- b. **Future Land Use Map.** Smith moved to approve the 2nd Reading of proposed Ordinance No. 2205, the Future Land Use Map dated May 3, 2022, Franzman seconded. On the vote, all voted aye except Overbeck who voted nay.
- c. **Robins Landing Rezoning.** Pilcher moved to approve the 2nd Reading of Ordinance No. 2206 rezoning Robins Landing LLC from Agricultural to R-3, Two-Family Residential; PUD, Planned Unit Development; C-1, Central Business District; C-1A, Neighborhood Commercial; PLI, Planned Light Industrial; and P-1, Public Use. With discussion, Cook voiced her concerns relating to traffic exiting the development on Robins Road as there is a blind spot. On the vote, all ayes except Cook who voted nay.
- d. **Subdivision Regulations.** Smith moved to place Ordinance No. 2207, the Subdivision Ordinance on this 2nd Reading; Franzman seconded. Scott noted the change defines and regulates a "Development Agreement" and the procedures. On the vote, all voted aye.
- e. **Storm Water Management.** Smith moved to approve the 2nd Reading of proposed Ordinance No. 2203, Pilcher seconded. Scott noted the change defines who does what and when. On the vote, all voted aye.
- f. **Driveways.** Franzman moved to place proposed Ordinance No. 2204, Driveway Regulations on its 2nd Reading, Smith seconded. Pickart noted this amends the design standards from C/R Metropolitan Design Standards to the design requirements adopted by the City and defines driveway widths. On the vote, all voted aye.

NEW BUSINESS

- a. **Fireworks Permit Application.** Smith moved to approve Resolution No. 0622-5, Fireworks Permit Application received for the Roundup Festival, Franzman seconded. On the vote, all voted aye.

Smith moved to adjourn at 7:54 p.m., Overbeck seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

ADDITIONAL BILLS - 6-20-2022

Vendor	Description	Parks	Police	Fire	General - Other	P&A	Road Use	Sewer Utility	Water Utility	LOST/ Capital Projects	Total	Check #
Linn County Secondary Roads	1/3 payment C.Home Road									370,741.83	370,741.83	
Safe Life Defense	bullet proof vests		2,444.40								2,444.40	
Alexis Fire Equipment	Repairs			5,862.49							5,862.49	
Lexipol	Law Enforcement Policy Manual		2,633.40								2,633.40	
Koch Office Group	Copier					4,595.00					4,595.00	
		0.00	5,077.80	5,862.49	0.00	4,595.00	0.00	0.00	0.00	370,741.83	386,277.12	

Resolution No. 0622-9

A Resolution Appointing a Member to the Planning and Zoning Commission

WHEREAS, an opening on the Robins Planning and Zoning Commission with an expiration date of 6/20/2027 exists; and

WHEREAS, the City Clerk has been notified by Robins resident Jay Goodin, his desires to serve on the Planning and Zoning Commission; and

WHEREAS, Mr. Goodin has provided information relating to his credentials which have been reviewed by the Planning and Zoning Administrator and Mayor who recommend appointment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robins, Iowa that the City Council approves the appointment Jay Goodin to the Robins Planning and Zoning Commission for a term ending on 6/20/2027.

PASSED AND APPROVED this 20th day of June 2022.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

RESOLUTION #0622-8

A RESOLUTION TO TRANSFER FUNDS FOR THE FISCAL YEAR
ENDING JUNE 30, 2023

Section 1. The City Clerk is hereby authorized to transfer the following funds as provided for in the certified budget:

From Fund	To Fund	Description	Amount
TIF - 125	Debt Service - 200	FY 22 Debt Payment	\$874,096

PASSED AND APPROVED this 6th day of June 2022.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

ORDINANCE NO. 2202

AN ORDINANCE AMENDING CHAPTER 165, ZONING ORDINANCE, OF THE ROBINS MUNICIPAL CODE, ROBINS, IOWA

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that the Municipal Code of the City of Robins, Iowa is amended as follows:

SECTION 1. The “**Table of Contents**” for “**Chapter 165 – ZONING REGULATIONS**” is deleted and replaced with the following:

CHAPTER 165

ZONING REGULATIONS

165.01	Title and Purpose; Compatibility	165.20	A-1, Agricultural
165.02	Definitions	165.21	R-1, Low-Density, Single-Family Residential
165.03	Administration and Enforcement	165.22	R-2, Medium-Density, Two-Family Residential
165.04	Zoning Administrator	165.23	R-3, Medium-Density, Two-Family Residential
165.05	Board of Adjustment	165.231	R-3A, Medium-Density, Two-Family Residential with Association
165.06	Appeals to the Board of Adjustment	165.24	R-4, High-Density, Multiple-Family Residential with Association
165.07	Use Categories	165.25	RMH, Mobile Home Park Residential
165.08	Variances	165.251	PUD, Planned Unit Development
165.09	Planning and Zoning Commission	165.26	C-1, Central Commercial Business
165.10	City Council	165.261	C-1A, Neighborhood Commercial District
165.11	Amendments	165.262	RI, Research Park Innovation District
165.12	Building Permits and Certificate of Occupancy Requirements	165.27	C-2, Highway Commercial District
165.13	Interpretation of Provisions	165.28	PLI, Planned Light Industrial
165.14	Violations and Penalties	165.29	PMI, Planned Medium Industrial
		165.291	PHI, Planned Heavy Industrial
165.15	Establishment of Districts	165.30	P-1, Public Use
165.16	Changes in Official Zoning Map	165.301	RL, Robins Landing Overlay District
		165.302	FP, Flood Plain Overlay
165.17	Interpretation of District Boundaries	165.31	Sign Regulations
165.18	Applicability of Regulations	165.32	Fence, Wall and Hedge Regulations
165.19	District Regulations	165.33	Off-Street Parking and Loading Space

SECTION 2 Chapter 165.02, “**DEFINITIONS**” is amended by deleting the same and inserting in lieu thereof the following: **165.02 DEFINITIONS.** In case of any difference of meaning or implication between the text of this chapter and any caption or illustration, the text shall control. The following definitions shall be observed and applied, except when the context clearly indicates otherwise.

165.02 DEFINITIONS. In case of any difference of meaning or implication between the text of this chapter and any caption or illustration, the text shall control. The following definitions shall be observed and applied, except when the context clearly indicates otherwise.

- i. No subdivision containing land located in a floodway or a special flood hazard area shall be approved by the City without review/approval from the Department of Natural Resources.
 - ii. No lot shall be located so as to include land located within a floodway or special flood hazard area unless the lot is of such size and shape that it will contain a buildable area not within the floodway or special flood hazard area, suitable for development as allowed by the zoning ordinance for the zone in which the lot is located.
 - iii. Land located within a special flood hazard area or a floodway may be included with a plat as follows, subject to the approval of the City:
 - 1. In Lot. Included within individual lots in the subdivision, subject to the limitations of this section.
 - 2. Open Space. Reserved as open space for recreation use by all owners of lots in the subdivision, with an appropriate legal instrument, such as a Development Agreement, approved by the City, providing for its care and maintenance by such owners.
 - 3. Public Space. If acceptable to the City, dedicated to the City as public open space for recreation or flood control purposes.
 - iv. No Building/Zoning Permit shall be issued and no grading, excavation, construction or change in use shall occur in an area designated as the FP Overlay District except in accordance with the procedures set forth in Chapter 166 of this Code of Ordinances.
 - v. No structure, regardless of square footage, shall be constructed within the FP Overlay District unless the requirements of Chapter 160 of the Code of Ordinances is met.
 - vi. Development within the Floodway
 - 1. Shall be in accordance with Chapter 160 of this Code of Ordinances.
 - 2. Watercourse alterations or relocations (channel changes and modifications) are discouraged. Requirements of Chapter 160 of the Code of Ordinances must be met.
 - a. Provisions for bank stabilization or repair shall be included in a Development Agreement in the event channel migration threatens the stability, use and/or habitability of any permanent structure.
6. Enforcement. Development or other activities in conflict with Chapter 160 and Chapter 165 of this Code of Ordinances shall constitute the violation of this section for which any and all enforcement means and remedies established by law or zoning regulations may be invoked and instituted.

SECTION 19. Repealer. All Ordinances or parts thereof in conflict with the provisions of the Ordinance are repealed.

SECTION 20. Severability. If any section, provision, or part of the Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 21. Effective Date. This Ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED this 20th day of June, 2022.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



ORDINANCE NO. 2205

AN ORDINANCE AMENDING THE FUTURE LAND USE MAP OF CHAPTER 165 OF THE ROBINS MUNICIPAL CODE, CITY OF ROBINS, IOWA

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that the Municipal Code of the City of Robins, Iowa, is amended as follows:

SECTION 1. That the Future Land Use Map adopted on 13th day of September 2021 be repealed and the attached new Future Land Use map with the plot date of May 3rd, 2022 be enacted.

SECTION 2. That the changes provided in this Ordinance shall be made a part of the replacement pages of the Municipal Code, City of Robins, Iowa, and made a part of said Code as provided by law.

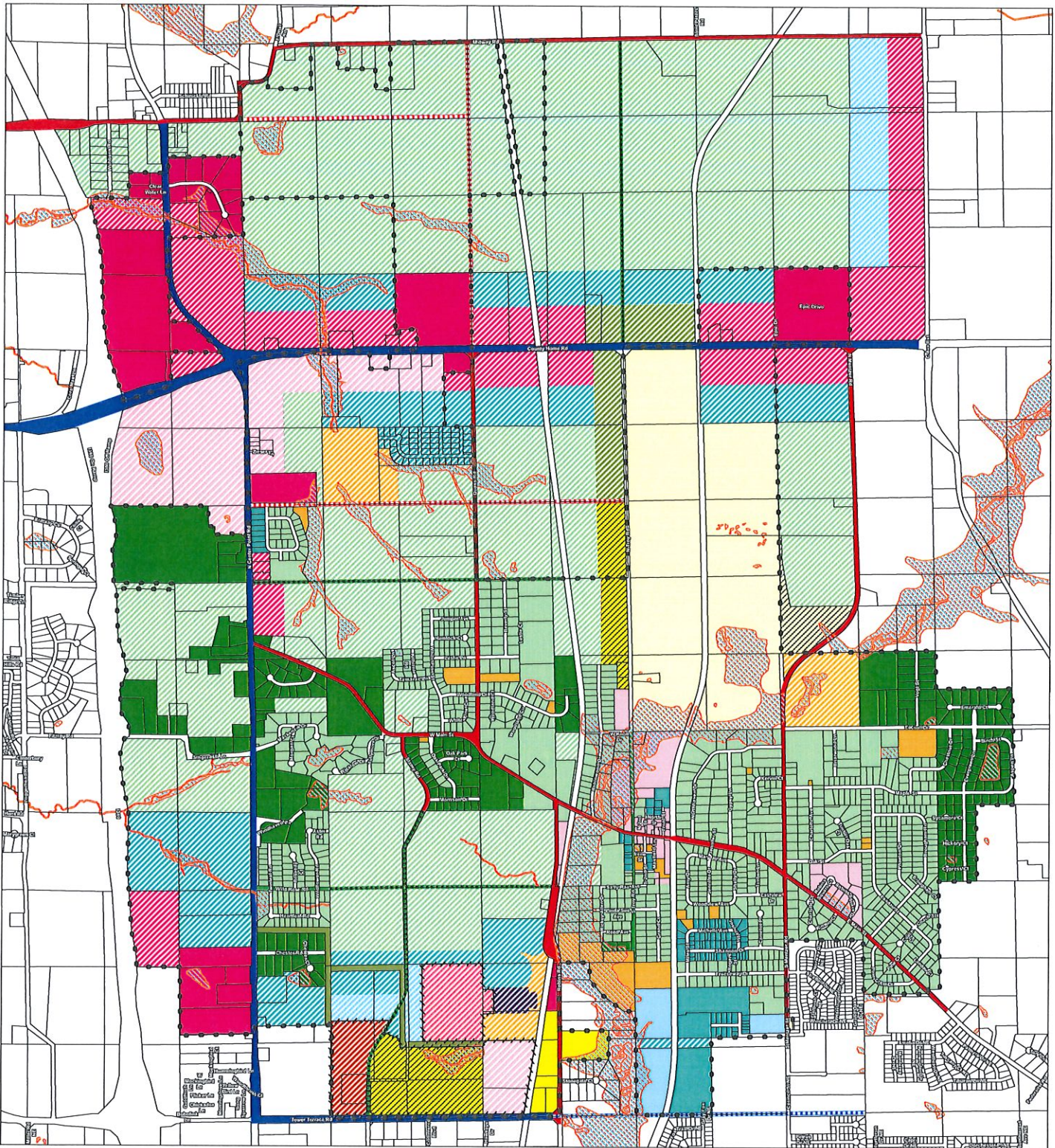
SECTION 3. Effective Date. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED, this 20th day of June, 2022.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



CURRENT ZONING

- A-1 AGRICULTURAL
- R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL
- R-2 MEDIUM DENSITY SINGLE-FAMILY RESIDENTIAL
- R-3 MEDIUM DENSITY TWO-FAMILY RESIDENTIAL
- R-3A MEDIUM DENSITY TWO-FAMILY RESIDENTIAL WITH ASSOCIATION
- R-4 HIGH DENSITY MULTI-FAMILY RESIDENTIAL WITH ASSOCIATION
- RMH MOBILE HOME PARK RESIDENTIAL
- C-1 CENTRAL COMMERCIAL BUSINESS
- C1-A NEIGHBORHOOD COMMERCIAL BUSINESS
- C-2 HIGHWAY COMMERCIAL
- PL1 PLANNED LIGHT INDUSTRIAL
- PMI PLANNED MEDIUM INDUSTRIAL
- PHI PLANNED HEAVY INDUSTRIAL
- P-1 PUBLIC USE
- PUD PLANNED USE DEVELOPMENT
- RI RESEARCH PARK INNOVATION

STREET LEGEND

- | | |
|--|--|
| FUTURE CLASS | CURRENT CLASS |
| COLLECTOR | COLLECTOR |
| MAJOR ARTERIAL | MAJOR ARTERIAL |
| MINOR ARTERIAL | MINOR ARTERIAL |

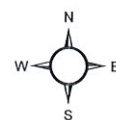
FUTURE ZONING

- A-1 AGRICULTURAL
- R-1 LOW DENSITY SINGLE-FAMILY RESIDENTIAL
- R-2 MEDIUM DENSITY SINGLE-FAMILY RESIDENTIAL
- R-3 MEDIUM DENSITY TWO-FAMILY RESIDENTIAL
- R-3A MEDIUM DENSITY TWO-FAMILY RESIDENTIAL WITH ASSOCIATION
- R-4 HIGH DENSITY MULTI-FAMILY RESIDENTIAL WITH ASSOCIATION
- RMH MOBILE HOME PARK RESIDENTIAL
- C-1 CENTRAL COMMERCIAL BUSINESS
- C1-A NEIGHBORHOOD COMMERCIAL BUSINESS
- C-2 HIGHWAY COMMERCIAL
- PL1 PLANNED LIGHT INDUSTRIAL
- PMI PLANNED MEDIUM INDUSTRIAL
- PHI PLANNED HEAVY INDUSTRIAL
- P-1 PUBLIC USE
- PUD PLANNED USE DEVELOPMENT
- RI RESEARCH PARK INNOVATION

GENERAL LEGEND

- CORPORATE LIMITS
- FLOOD PLAIN OVERLAY DISTRICT
- ROBINS LANDING OVERLAY DISTRICT

ROBINS FUTURE LANDUSE MAP



UPDATED: MAY 3, 2022

*Chads
Etc.*

ABC INVESTMENTS LLC
GPN: 112135100300000
ZONING: A-1

CIRKL ANDREW J &
CIRKL DIXIE LEE
GPN: 112137900300000
ZONING: R-2

STAMY DAVID & STAMY SCOTT O & TERRI B
% STAMY FARMS
GPN: 112047600100000
ZONING: A-1

KURTH CAROL H &
KURTH LYLE E
GPN: 112137900400000
ZONING: R-2

ROBINS CITY OF
GPN: 112137900500000
ZONING: P-1

STAMY DAVID & STAMY SCOTT O & TERRI B
% STAMY FARMS
GPN: 112310100100000
ZONING: A-1

D&B PROPERTY SERVICES LLC
GPN: 112822600100000
ZONING: S-2

AKA ENTERPRISES LLC
GPN: 112822600400000
ZONING: S-2

ITC MIDWEST LLC ET AL
GPN: 112822600200000
ZONING: I-1

EXISTING 25' SANITARY
SEWER EXHIBENT

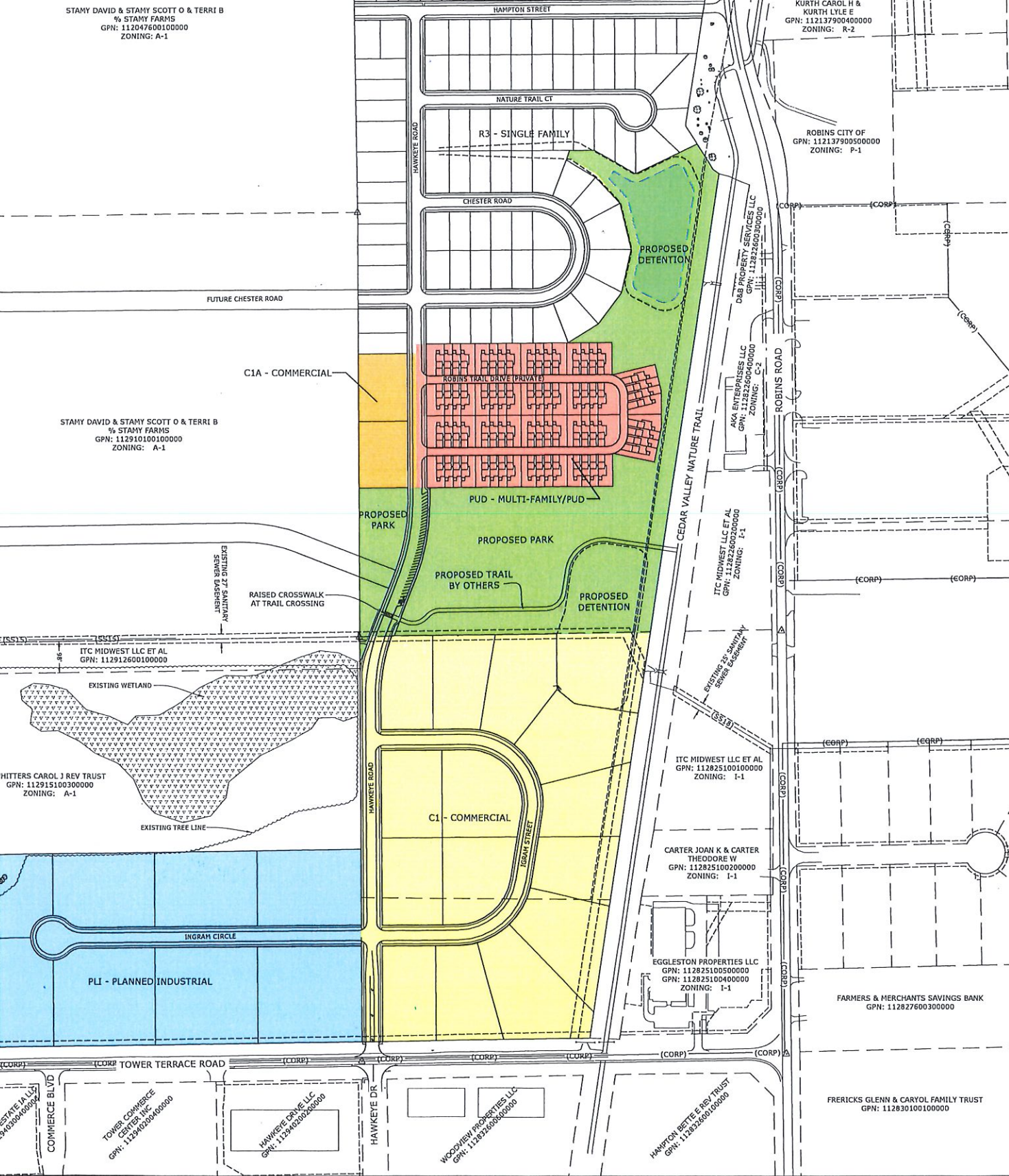
ITC MIDWEST LLC ET AL
GPN: 112825100100000
ZONING: I-1

CARTER JOAN K & CARTER
THEODORE W
GPN: 112825100200000
ZONING: I-1

EGGLESTON PROPERTIES LLC
GPN: 112825100500000
GPN: 112825100400000
ZONING: I-1

FARMERS & MERCHANTS SAVINGS BANK
GPN: 112827600300000

FRERICKS GLENN & CARYOL FAMILY TRUST
GPN: 112830100100000



L ENGINEERS, INC.
Established Since 1953
1000 W. IOWA, IOWA 52233
318 FAX: (319) 382-7395
LANDSCAPE ARCHITECTURE
LAND DEVELOPMENT PLANNING
www.lheng.com

**ROBINS LANDING FIRST ADDITION
IN THE CITY OF ROBINS, LINN COUNTY, IOWA**

**PRELIMINARY PLAT
OVERALL LAYOUT
AND REZONING LEGALS**
SCALE: 1"=200'
PROJECT NO: 10788

SHEET
P1.0

CAD File: I:\Projects\10700\10788 - Robins Landing\DWG\Archive\Older Revisions\10788 south concept 5-10-22.dwg Date Plotted: Tuesday, May 17, 2023 8:14:00 AM Plotted By: Chris Zubak



ORDINANCE No. 2206

AN ORDINANCE AMENDING THE ZONING MAP OF CHAPTER 165 OF THE ROBINS MUNICIPAL CODE, CITY OF ROBINS, IOWA

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that the Municipal Code of the City of Robins, Iowa, is amended as follows:

SECTION 1. That the Robins Zoning Map, which is part of Chapter 165 of the Municipal Code, City of Robins, be amended as follows:

Property legally known as PART OF THE NORTHWEST QUARTER OF SECTION 28, TOWNSHIP 84 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ROBINS, LINN COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 28; THENCE N0°27'43"W ALONG THE WEST LINE OF SAID SECTION 28, A DISTANCE OF 1787.53 FEET; THENCE N89°32'17"E, 183.70 FEET TO THE POINT OF BEGINNING; THENCE N0°27'43"W, 448.00 FEET; THENCE N89°32'17"E, 612.50 FEET; THENCE S0°27'43"E, 100.88 FEET; THENCE N76°27'42"E, 138.43 FEET; THENCE S13°32'18"E, 86.89 FEET; THENCE S0°27'43"E, 113.20 FEET; THENCE S11°40'13"W, 108.09 FEET; THENCE N78°19'47"W, 129.93 FEET; THENCE WESTERLY 4.43 FEET ALONG THE ARC OF A 65.00 FOOT RADIUS CURVE, CONCAVE NORTHERLY (CHORD BEARS S73°20'06"W, 4.43 FEET; THENCE S0°27'43"E, 101.00 FEET; THENCE S89°32'17"W, 613.00 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 7.24 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

be rezoned from A-1 Agricultural to PUD Planned Unit Development; and

Property legally known as PART OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 84 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ROBINS, LINN COUNTY, IOWA DESCRIBED AS FOLLOWS:

THE SOUTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 84 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ROBINS, LINN COUNTY, IOWA, LYING NORTH OF THE NORTH RIGHT-OF-WAY LINE OF TOWER TERRACE ROAD.

SAID PARCEL CONTAINS 18.14 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

be rezoned from A-1 Agricultural to PLI, Planned Light Industrial;

Property legally known as PART OF THE NORTHWEST QUARTER OF SECTION 28 AND PART OF THE SOUTHWEST QUARTER OF SECTION 21, BOTH IN TOWNSHIP 84 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ROBINS, LINN COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 28; THENCE N0°27'43"W ALONG THE WEST LINE OF SAID SECTION 28, A DISTANCE OF 1240.19 FEET TO THE POINT OF BEGINNING; THENCE N21°01'47"E, 91.93 FEET; THENCE N89°19'36"E, 878.47 FEET TO THE WEST RIGHT-OF-WAY LINE OF THE CEDAR VALLEY NATURE TRAIL; THENCE N8°24'45"E ALONG SAID WEST RIGHT-OF-WAY LINE, 1447.93 FEET TO THE WEST RIGHT-OF-WAY LINE OF ROBINS ROAD; THENCE N55°12'57"W ALONG SAID WEST RIGHT-OF-WAY LINE, 23.98 FEET; THENCE N32°33'55"W ALONG SAID WEST RIGHT-OF-WAY LINE, 94.02 FEET; THENCE S64°03'01"W, 212.65 FEET; THENCE N60°52'12"W, 149.85 FEET; THENCE S89°32'17"W, 77.22 FEET; THENCE S20°20'32"W, 21.62 FEET; THENCE S59°15'20"E, 111.94 FEET; THENCE S38°27'05"E, 111.94 FEET; THENCE S14°14'53"E, 147.90 FEET; THENCE S12°21'09"W, 136.81 FEET; THENCE S36°26'13"W, 122.92 FEET; THENCE S58°13'03"W, 111.99 FEET; THENCE N89°32'17"E, 137.31 FEET; THENCE S0°27'43"E, 100.88 FEET; THENCE N76°27'42"E, 138.43 FEET; THENCE S13°32'18"E, 86.89 FEET; THENCE S0°27'43"E, 113.20 FEET; THENCE S11°40'13"W, 108.09 FEET; THENCE N78°19'47"W, 129.93 FEET; THENCE WESTERLY 4.43

SECTION 2. That the changes provided in this Ordinance shall be made a part of the replacement pages of the Municipal Code, City of Robins, Iowa, and made a part of said Code as provided by law.

SECTION 3. Effective Date. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED, this 20th day of June, 2022.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

ORDINANCE NO. 2207

AN ORDINANCE AMENDING CHAPTER 166, SUBDIVISION REGULATIONS OF THE ROBINS MUNICIPAL CODE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that the Municipal Code of the City of Robins, Iowa is amended as follows:

SECTION 1. Chapter 166.06 “DEFINITIONS” is amended by deleting the same and inserting in lieu thereof the following:

166.06 DEFINITIONS. For use in this chapter the following terms or words are defined:

1. “Alley” means a public or private right-of-way primarily signed to serve as secondary access to the side or rear of those properties whose principal frontage is on some other street.
2. “Applicant” means the owner of land to be subdivided or its representative.
3. “Berm” means a mound or embankment of earth, usually two to six feet in height, used to shield or buffer properties from adjoining uses, highways or noise.
4. “Block” means a tract of land bounded by streets, or by a combination of streets and public parks, cemeteries, railroad rights-of-way, shorelines of waterways, or corporate boundaries.
5. “Bond” means any form of security including a cash deposit, surety bond, collateral, property or instrument of credit in an amount and form satisfactory to the Council.
6. “Buffer yard” means a landscaped area along lot lines provided to separate and partially obstruct the view of two (2) adjacent land uses or properties from one another. No structures except fences shall be allowed in the buffer yard.
7. “Building” means any structure built for support, shelter, or enclosure of persons, animals, chattels, or movable property of any kind, and includes any structure.
8. “Central sewage system” means a private sewer system including collection and treatment facilities established by the developer to serve a new subdivision or re-subdivision.

SECTION 2. That the changes provided in this Ordinance shall be made a part of the replacement pages of the Municipal Code, City of Robins, Iowa, and made a part of said Code as provided by law.

SECTION 3. Effective Date. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this 20th day of June 2022.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

ORDINANCE NO. 2203

AN ORDINANCE AMENDING CHAPTER 157, STORM WATER MANAGEMENT OF THE ROBINS MUNICIPAL CODE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that the Municipal Code of the City of Robins, Iowa is amended as follows:

SECTION 1. Chapter 157, "STORM WATER MANAGEMENT" is amended by deleting the same and inserting in lieu thereof the following:

CHAPTER 157

STORM WATER MANAGEMENT

157.01 Purpose	157.08 Waiver and Appeal
157.02 Definitions	157.09 Erosion Control
157.03 Related Ordinances	157.10 Maintenance and Repair of Stormwater Facilities and BMPs
157.04 Exemptions	157.11 Financing
157.05 Application	157.12 Savings Clause
157.06 Plan Submittal	157.13 Penalties
157.07 Plan Requirements	

157.01 PURPOSE. The purpose of this chapter is to provide comprehensive management and control of storm water runoff in an environmentally sound, safe and economical manner such that only minor inconvenience is experienced by the people and property within the City and its two-mile extraterritorial jurisdiction.

157.02 DEFINITIONS. Unless specifically defined below, words or phrases used in this chapter shall be defined in accordance with the definitions in Chapter 160 (Flood Plain Regulations) and of Chapter 166 (Subdivision Regulations). Words or phrases not defined below or in said chapters shall be interpreted so as to give them the meaning they have in common usage and to give this chapter it's most reasonable application.

1. "BMP" means Best Management Practice
2. "Capacity" (of a storm water facility) means the maximum volume or rate of conveyance available in a storm water management facility, including freeboard, to store or convey storm water without damage to public or private property.
3. "Channel" means a natural or manmade open watercourse with definite bed and banks which periodically or continuously contains moving water; or which forms a link between two bodies of water.
4. "City Engineer" means the City Engineer of the City or his/her designated representative.
5. "Civil Engineer" means a professional engineer licensed in the State of Iowa to practice in the field of civil works.

SECTION 2. Repealer. All Ordinances or parts thereof in conflict with the provisions of the Ordinance are repealed.

SECTION 3. Severability. If any section, provision, or part of the Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. Effective Date. This Ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED THIS 20th day of June 2022.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

ORDINANCE NO. 2204

AN ORDINANCE AMENDING CHAPTER 140 OF THE ROBINS MUNICIPAL CODE RELATING TO DRIVEWAYS

SECTION 1. Chapter 140 "DRIVEWAYS" is amended by deleting the same and inserting in lieu thereof the following:

CHAPTER 140

DRIVEWAYS

140.01 Purpose	140.10 Driveway Location
140.02 Definitions	140.11 Driveway Maintenance
140.03 Driveway Construction	140.12 Failure To Maintain
140.04 Driveway Surfaces	140.13 Permit Required
140.05 Driveway Access	140.14 Fee For Permit
140.06 Driveway Grades	140.15 Permit Prerequisite
140.07 Temporary Driveways	140.16 Indemnification
140.08 Driveway Culvert and Open Ditch Driveways	140.17 Inspections
140.09 Driveway Width	140.18 Snow Removal

140.01 PURPOSE. The purpose of this ordinance is to enhance driveways and improvements thereof, to place the maintenance, repair, replacement or reconstruction of driveways upon the abutting property owner and to minimize the liability of the City.

140.02 DEFINITIONS. For use in this chapter, the following terms are defined:

1. "Defective driveway" means any driveway exhibiting one or more of the following characteristics:
 - A. Vertical separations equal to three-fourths (3/4) inch or more.
 - B. Horizontal separations equal to one-half (1/2) inch or more.
 - C. Holes or depressions equal to three-fourths (3/4) inch or more at least four (4) inches in diameter.
 - D. Spalling over fifty percent (50%) of a driveway with one or more depressions equal to one-half (1/2) inch or more.
 - E. Spalling over less than fifty percent (50%) of a driveway with one or more depressions equal to three-fourths (3/4) inch or more.
 - F. A driveway with any part thereof missing full depth.
 - G. A change in grade equal to and greater than three-fourths (3/4) inch.

SECTION 2. That the changes provided in this Ordinance shall be made a part of the replacement pages of the Municipal Code, City of Robins, Iowa, and made a part of said Code as provided by law.

SECTION 3. Effective Date. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this 20th day of June 2022.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

Lori Pickart

From: P Geer <firstgeer@gmail.com>
Sent: Thursday, June 16, 2022 1:27 PM
To: lori.pickart@cityofrobins.org
Subject: Re: Zoning exception

My partner wanted me to add that the run attached to the coop would be 10 x 30 ft so would give 20 sq. ft. of outdoor space per chicken.

On Thu, Jun 16, 2022, 3:03 PM P Geer <firstgeer@gmail.com> wrote:
Hi Lori,

This is Patrick Geer. I live at 470 Beverly St. We were wanting to get a zoning exception to Chapter 55.02 of the City code. We would like to put in a chicken coop and have some chickens for personal use.

We would have no more than 15 chickens in a coop on the north side of our gardens within the fences in our backyard (that are getting put in by Cook Fence Company). There would be a 6 x 8 foot coop with an enclosed run attached for the chickens which would be within the garden fence. This would give the chickens 3.5-4 sq. ft. per bird.

Feed would be stored in an enclosed storage area in the coop and/or the garage. There is also a storage shed currently on our property which could be used as well. We are wanting to get hens so we can have fresh eggs and occasionally a bird.

I am happy to provide any more information or details.

Thank you,
Patrick Geer



Linn Co

Leslie Cr

Cypress

was for

Starts

78

470

51-003

206.44

207.39

162

162

290

Excerpts from Chapter 55, Animal Control Ordinance

1. “Domestic animal” includes domesticated sheep, horses, cattle, goats, swine, chickens, geese, turkeys, pheasants, ducks, and other birds and animals raised and/or maintained in confinement. Domestic animals are also referred to as farm animals or livestock. (Ordinance No. 1012, 9/1/10)

55.02 NUISANCES. It is unlawful for any person to keep any animal on any property located within the corporate limits of the City when the keeping of such animal constitutes a public nuisance or menace to public health or safety. Any existing lawful agricultural uses and any animals associated with such agricultural uses, except wild or exotic animals, upon five (5) or more acres of property, at the time of adoption of the ordinance codified in this chapter, shall be deemed conforming to the regulations specified within this chapter. Furthermore, the conforming nature of this property transfers with the ownership for the same uses. The aforementioned deemed conforming agricultural nature of keeping animals on property transfers with a change of ownership, except in those cases where the agricultural use of animals has ceased for a period of one hundred eighty (180) days from change of ownership, or said agricultural use is not permitted to continue under the provisions of the Zoning Ordinance for the zoning district in which the property is located. No domestic animal shall be allowed on properties of less than five (5) acres. (Ordinance No. 1012, 9/1/10)

55.17 APPEALS. Any person aggrieved by any decision of a police officer or other enforcement officer, except the issuance of a municipal infraction citation, may appeal the same to the Council by filing an appeal with the Council within ten (10) days of receiving notice of the decision. Any person aggrieved by any decision or order of the Council may appeal the same to the Linn County District Court as provided by State law.

RESOLUTION NO. 0622-11

RESOLUTION AUTHORIZING THE PURCHASE OF "FRONT DESK" OFFICE SOFTWARE FROM G-WORKS

WHEREAS, in 2002 the City of Robins purchased municipal software from G-works; and

WHEREAS, the City Clerk/Treasurer has been notified G-works software will soon be a cloud based software, requiring an upgrade; and

WHEREAS, the upgrade has additional capabilities desired and necessary for continued growth of the City; and

WHEREAS, the upgrade will assist the City Clerk/Treasurer; Deputy Clerk; and Building Official/Streets Superintendent time saving steps; and

WHEREAS, G-works has provided a quotation to the City Clerk/Treasurer in the amount of \$4,959 for additional software which contains a \$3,000 discount if purchased in the month of June; and

WHEREAS, the Policy and Administration budget has sufficient excess in the FY'21 budget to cover the costs associated with the purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robins, Iowa, the City Clerk/Treasurer is authorized to enter into contract to purchase the software and hardware for the upgrade and to submit the costs in FY'21.

PASSED AND APPROVED this 20th day of June, 2022.

Chuck Hinz, Mayor

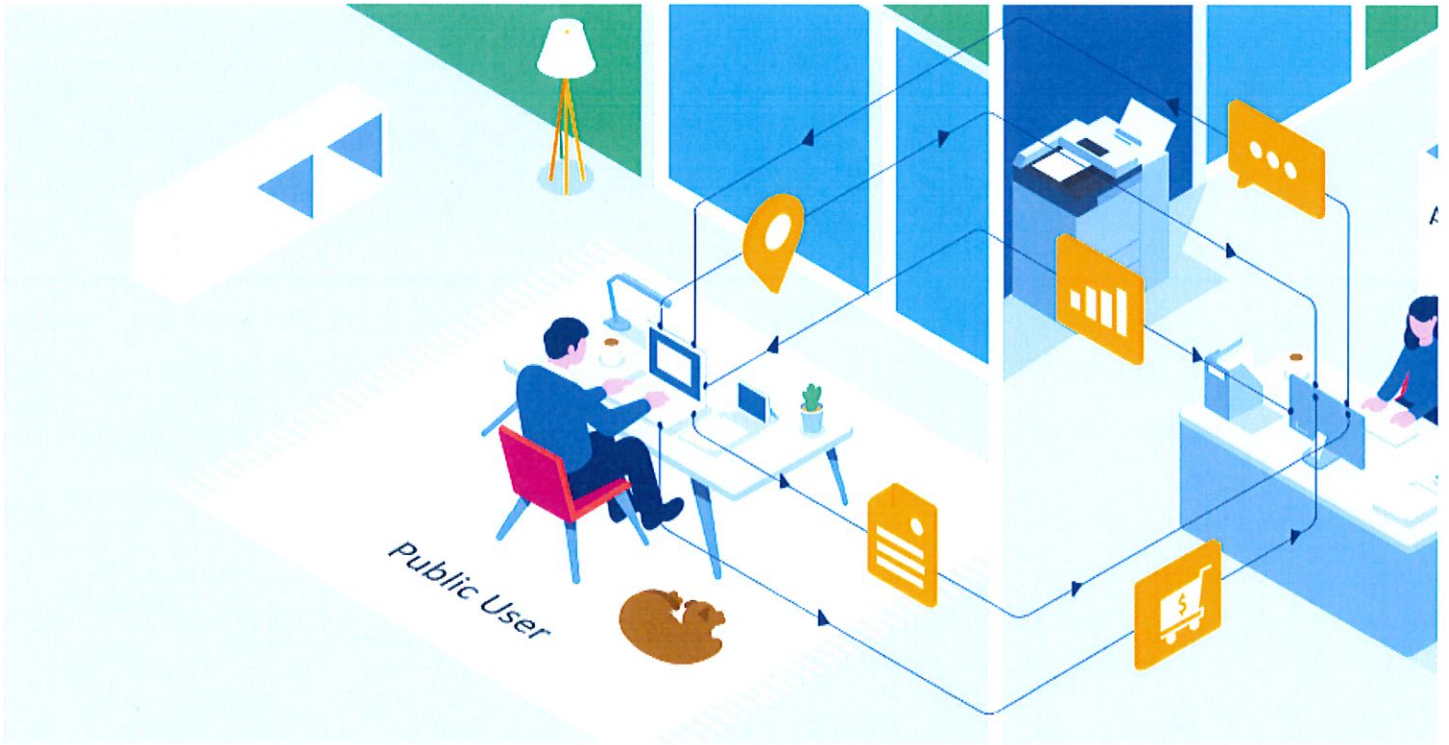
ATTEST:

Lori Pickart, City Clerk/Treasurer



Share

Download



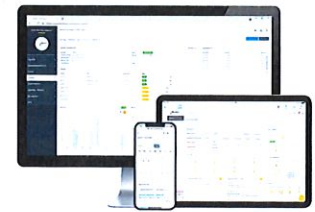
FrontDesk

Convenience | Modern Experience | Satisfy



FrontDesk

Convenience and modern accessibility for your citizens



ONLINE PAYMENTS

Enable your public users to pay various types of bills online: utilities or fees

EMAIL & SMS TEXT NOTIFICATIONS

Send individual or bulk messages to public users, including Invoices, Emergency Messages, Public Notices, Shut-off Warnings, and whatever else you come up with!



UTILITIES

Public users can view utility usage online, track multiple accounts, and submit service requests.

CONTENT BUILDERS

Create content in minutes!

- Agendas and Minutes that you can make available online
- Online forms, like pet licenses, for public users to submit online for faster processing
- Public Notices
- FAQ for your public users to reduce phone calls



REPORTS & DASHBOARDS

Know how your government is performing through its interactions with the public. Stay on top of what matters to optimize your operations.

PUBLIC USER MANAGEMENT

Manage and collate the interactions with Public Users. Improve customer service when you can quickly access history of payments, service requests, utility accounts, and more.



ADDITIONAL OPTIONS

CITIZEN REQUESTS (311)

Give your Public Users a mobile-friendly channel to report issues or submit requests. Deliver a high level of customer service and satisfaction.

WEBSITE BUILDER

Build your own website for your community with our Website Builder. Easily deliver an appealing site integrated with FrontDesk at a low cost.

marketing@gworks.com

www.gworks.com/solutions/front-desk

Copyright 2021 gWorks. All rights reserved.

FrontDesk

User Information

Everything you need to create a modern, convenient, and more satisfying relationship between citizen and government.



"FrontDesk is very user-friendly and easy to catch on to. Our customers love being able to create their own accounts to view utility usage and amount due, and make payments. This saves us hours of work each day! I could not be happier with our addition of FrontDesk!"

ADAM JANS

Finance Officer
City of Parker, SD



"The reception to FrontDesk by our citizens (Public Users) has been overwhelmingly positive! We have been able to provide the access our public users want, including allowing them to view their utility usage and make a payment, and they love it."

SHAUNA JOHNSON

Utility Billing Clerk
City of Goodland, KS



"FrontDesk has definitely surpassed our expectations. We originally implemented it for the utility billing and payment features, but there is so much more to it. FrontDesk has me excited because it allows us to be caught up with the times and grow with our community."

ASHLEY WILLIAMS

Utility Billing Clerk
City of Walters, OK

Frequently Asked Questions

Q: What are the software requirements for FrontDesk?

A: We designed FrontDesk to integrate with gWorks' SimpleCity Fund Accounting Management software. If you subscribe to the FrontDesk Basic plan, you must have the SimpleCity Receipt Management module. If you subscribe to the FrontDesk Standard plan, you must have the SimpleCity Receipt Management and Utility Billing modules.

Q: What Payment Vendor can I use?

A: Forte Payments is a gWorks preferred payments vendor. Our two companies have worked together to integrate our products and streamline the adoption of a payment vendor. At this time, you must use Forte Payments as the payments provider within FrontDesk.



Ordering Document: City of Robins IA - FrontDesk +Receipt Management

City of Robins IA
265 S. 2nd Street
Robins, IA 52328-9998
USA

Lori Pickart
City Clerk/City Treasurer
lori@cityofrobins.org
319-393-0588

Reference: 20220616-102750507
Quote created: June 16, 2022
Quote expires: June 30, 2022
Quote created by: Jessica Osterman
Account Executive
jessica@gworks.com
+1 (402) 809-1717

Comments from Jessica Osterman

\$3,000 Onboarding Discount valid thru 6/30/2022

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
FrontDesk Standard - Professional Onboarding Professional Onboarding of FrontDesk Standard	FDS-PO	1	\$3,000.00	\$1,500.00 after \$1,500.00 discount
FrontDesk Standard - Annual Subscription Annual Subscription for FrontDesk Standard-400 Public Users	FDS-A	1	\$2,760.00 / year	\$2,760.00 / year for 1 year
Receipt Management - Implementation Module Implementation	RM5000	1	\$2,090.00	\$1,340.00 after \$750.00 discount
Receipt Management - Annual Fee Annual License & Product Support Agreement Fee	RM5000A	1	\$1,320.00 / year	\$1,320.00 / year for 1 year

<p>Receipt Management: Credit Card - Implementation</p> <p>Module Implementation - Receipt Management Credit Card Interface is for taking credit and debit card payments at the counter. It does not relate to taking credit card payments over the internet. The quote above is applicable with interfacing with Open Edge's X-Charge software or Forte Payment Systems. There may be additional costs from Open Edge or Forte Payment Systems as your merchant service provider but these costs may be passed on to customers as a convenience fee with each transaction.</p>	RMCC500 0	1	\$1,870.00	\$1,120.00 after \$750.00 discount
<p>Receipt Management: Credit Card - Annual Fee</p> <p>Annual License & Product Support Agreement Fee</p>	RMCC500 0A	1	\$693.00 / year	\$693.00 / year for 1 year
<p>Epson Cash Receipt Printer</p> <p>Epson TM-U675 Cash Receipt Printer with 10 foot cable & power supply (includes shipping and remote help making sure the printer is working with SimpleCity)</p>	TMU675	1	\$999.00	\$999.00
<p>gWorks Payments with ACH Pass-through</p> <p>Addition of gWorks Payments to FrontDesk</p> <p>No cost for implementation.</p> <p>Ongoing charges--</p> <ul style="list-style-type: none"> - Credit Card/Debit Card processing: 2.49% plus \$1.00 per transaction with a \$2 minimum - ACH Pass-through processing fees: \$1.30 per transaction up to \$50,000.00; \$3.00 per transaction greater than \$50,000.00 - Account updater service: \$5.00 per month - Account updater fees: \$0.70 per update - Per Chargeback: \$25.00 - Per Retrieval Request Processed: \$25.00 - Per Arbitration Case: \$15.00 - Per eCheck Return: \$10.00 - Per eCheck Refund: \$1.00 	GPAY	1	\$0.00	\$0.00

- Per Merchant Disbursement
Failure: \$25.00

Subtotals

Annual subtotal \$4,773.00

One-time subtotal \$4,959.00
after \$3,000.00 discount

Total \$9,732.00

RESOLUTION NO. 0622-10

RESOLUTION APPROVING INVOICE FOR FY'21 AUDIT

WHEREAS, the City of Robins is audited annually by the State of Iowa Auditor's Office; and

WHEREAS, completion of the FY '21 Audit is expected to be during the week of June 20, 2022; and

WHEREAS, the FY'21 audit is budgeted in FY'22; and

WHEREAS, Katherine Rupp, Manager of the State Auditor's Office for the FY '21 audit of the City of Robins has indicated the invoice for the FY '21 audit will be between \$15,310 and \$16,310; and

WHEREAS, the invoice for the FY'21 audit has not yet been received.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robins hereby approves payment of the FY'21 audit, not to exceed \$17,000 and to enable payment in FY'22 as budgeted.

PASSED AND APPROVED this 20th day of June, 2022.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

Lori Pickart

From: Katherine Rupp <Kathy.Rupp@AOS.IOWA.GOV>
Sent: Wednesday, June 15, 2022 4:35 PM
To: Lori Pickart
Subject: RE: Non Audit Disclosure Checklist Blank.docx;

The single audit section took around 20 hours and I was the person that did that section. I would estimate that your bill will run now from \$15,310 to \$16,310. I need to discuss it with our deputy but that is what I calculated.

Kathy Rupp

From: Lori Pickart <lori@cityofrobins.org>
Sent: Wednesday, June 15, 2022 3:58 PM
To: Katherine Rupp <Kathy.Rupp@AOS.IOWA.GOV>
Subject: RE: Non Audit Disclosure Checklist Blank.docx;

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

That is fine.
Lori

From: Katherine Rupp [mailto:Kathy.Rupp@AOS.IOWA.GOV]
Sent: Wednesday, June 15, 2022 3:43 PM
To: Lori Pickart
Subject: RE: Non Audit Disclosure Checklist Blank.docx;

Let me see what I can come up with. It will be more than prior years since we had additional time for the Single Audit.

It will likely be tomorrow before I get an amount to you.

Kathy

From: Lori Pickart <lori@cityofrobins.org>
Sent: Wednesday, June 15, 2022 3:39 PM
To: Katherine Rupp <Kathy.Rupp@AOS.IOWA.GOV>
Subject: RE: Non Audit Disclosure Checklist Blank.docx;

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Here you go. Do you have an estimate for the cost? June 30th, 2022. We have a meeting Monday. I could put 'not to exceed \$X,000' and pay it when it comes.

From: Katherine Rupp [mailto:Kathy.Rupp@AOS.IOWA.GOV]
Sent: Tuesday, June 07, 2022 2:37 PM
To: Lori Pickart
Cc: Sidot K. Shipley
Subject: Non Audit Disclosure Checklist Blank.docx;

Here is the nonaudit disclosure checklist to help you review the draft report.

FY '23 Raise Percentage
Comparisons

Municipality:	Percentage:	Notes:
Center Point	3%	Cost of living increase
	plus 3% on anniversary date	Performance Increase
Hiawatha	3.50%	
Ely	3% - 5%	
Marion	3.50%	
Cedar Rapids	To be determined	
Linn County	3%	

Note: IPERS increased the annual earnings limit for retired members from \$30K to \$50K (see attached)



IOWA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

Gregory S. Samorajski, CFA

IPERS Employer Bulletin 2022-1

DATE: March 25, 2022

TO: Reporting Officials

FROM: Greg Samorajski, CEO

SUBJECT: New legislation increases the annual earnings limit for retired members

Governor Reynolds recently signed legislation that increases the annual earnings limit for retired members who are reemployed in IPERS-covered employment. The legislation, which is effective immediately, means members who are younger than age 65 and are reemployed with an IPERS-covered employer may earn up to \$50,000 annually. The previous limit was \$30,000. If a member's annual, calendar year earnings exceed \$50,000, the retirement benefit is reduced by 50 cents for each dollar of compensation the member earns beyond the earnings limit. Wages that count toward the limit include bonuses, allowances and employer contributions to defined contribution and deferred compensation retirement plans.

- The increased earnings limit applies to all IPERS members.
- Members who are older than age 65 are not subject to an annual earnings limit.
- Members who are reemployed with a non IPERS-covered employer are not subject to the earnings limit.
- IPERS' Bona Fide Retirement policies remain unchanged.
- Members who will exceed the earnings limit can either

request that IPERS suspend their benefits, or IPERS will recover any overpayment the following calendar year.

Learn more about returning to work [here](#).

INQUIRIES

For further information, contact the Employer Relations Bureau at 877-473-7799. Please reference IPERS Employer Bulletin 2022-1.



Iowa Public Employees' Retirement System

7401 Register Drive, Des Moines, IA 50321
www.ipers.org | info@ipers.org | 800-622-3849